



COMMISSION REGULAR MEETING AGENDA

Port of Seattle Commission

Tom Albro
Stephanie Bowman
Bill Bryant
John Creighton
Courtney Gregoire

Chief Executive Officer

Ted Fick

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Meeting and Agenda
Information:
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Our Mission:

The Port of Seattle is a public agency that creates jobs by advancing trade and commerce, promoting industrial growth, and stimulating economic development

Strategic Objectives:

- Position the Puget Sound region as a premier international logistics hub
- Advance this region as a leading tourism destination and business gateway
- Use our influence as an institution to promote small business growth and workforce development
- Be the greenest, and most energy efficient port in North America

Date: December 8, 2015

Location: Port of Seattle Headquarters – Pier 69
2711 Alaskan Way, Seattle, Washington

ORDER OF BUSINESS

12:00 noon

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. Recess to EXECUTIVE SESSION* – Pursuant to RCW 42.30.110, if necessary.

1:00 p.m.: Reconvene or Call to Order

OPEN PUBLIC SESSION**

3. SPECIAL ORDERS OF BUSINESS

- 3a. CEO Report for December 8, 2015. **(no enclosures)**
- 3b. Authorization for the Chief Executive Officer to execute a memorandum of understanding between the Port, Alaska Airlines, and Boeing to conduct an Aviation Biofuels Infrastructure Feasibility Study. ([memo](#), [memorandum of understanding](#), and [presentation enclosed](#))
- 3c. Recognition for out-going Commissioner Bill Bryant. **(no enclosures)**

4. UNANIMOUS CONSENT CALENDAR***

- 4a. Approval of the minutes of the special meeting of May 12 and the regular meetings of May 26, June 9, June 23, and November 24, 2015. **(no enclosures)**
- 4b. Approval of the Claims and Obligations for the period November 1-30, 2015, in the amount of \$41,688,324.77 including accounts payable check nos. 907633-908208 in the amount of \$7,487,825.13; payroll check nos. P-180955-181165 in the amount of \$8,231,946.78; wire transfers nos. 013781-013828 in the amount of \$13,752,815.61; and EFTs nos. 038366-039051 in the amount of \$12,215,737.25 for a fund total of \$41,688,324.77. ([memo enclosed](#))
- 4c. Authorization for the Chief Executive Officer to design, advertise, and execute a major works construction contract for the South Utility Tunnel Steam Piping Upgrade project at Seattle-Tacoma International Airport in the amount of \$1,000,000. (CIP #C800708) ([memo enclosed](#))
- 4d. Authorization for the Chief Executive Officer to prepare and sign an interlocal agreement with the Muckleshoot Indian Tribe, substantially as described in this memorandum, allowing for construction of a fish and wildlife habitat rehabilitation project at the existing Terminal 105 public shoreline access site. Port management and construction costs will be reimbursed by Muckleshoot Indian Tribe, using restoration grant funds received by the Muckleshoot Indian Tribe. No new funding is requested. ([memo enclosed](#))
- 4e. Authorization for the Chief Executive Officer to execute a contract with King County Metro to purchase One Regional Card for All cards for February 2016 – January 2017 at a cost not to exceed \$350,000. ([memo](#) and [contract enclosed](#))
- 4f. Authorization for the Chief Executive Officer to advertise for bids, award and execute a major works construction contract for the Concourse B Gate Improvements project. The amount of this request is \$3,567,282 for a total authorization of \$16,734,282. (CIP #C800019) ([memo](#) and [presentation enclosed](#))

* *An Executive Session may be held at any time after the convening time, if necessary.*

** *Please silence all personal electronic devices during the Public Session.*

*** *Consent Calendar items are considered routine and are adopted by one motion without discussion.*

If requested, items may be removed from Consent and considered individually following public testimony.

4. UNANIMOUS CONSENT CALENDAR, Continued

- 4g. Authorization for the Chief Executive Officer to execute (1) an amendment to Agreed Order No. DE 8938 with Washington State Department of Ecology; and (2) a three year contract for consulting services to perform sediment investigation at Terminal 91 for an estimated value of \$900,000. ([memo](#), [amendment](#), [diagrams](#), [plan](#), and [map](#) enclosed)
- 4h. Authorization for the Chief Executive Officer to retain existing liaison agreements for five additional years to expedite the evaluation of permits under the jurisdiction of the U.S. Army Corps of Engineers and from National Oceanic and Atmospheric Administration, National Marine Fisheries Service. No new funding is requested. Funding for the agency staff resources on specific projects will come from capital and expense projects approved by the Commission. Some programmatic planning funds will be provided from the Maritime Environmental operating expense budget. ([memo](#), [Port of Tacoma agreement](#), and [Army Corps of Engineers agreement](#) enclosed)
- 4i. Authorization for the Chief Executive Officer to (1) spend environmental remediation liabilities funds for 2016 in the amount of \$13,900,000; (2) approving a five-year spending plan of \$71,700,000 for the Environmental Remediation Liability Program for the Seaport, Real Estate, and Aviation Divisions for 2016-2020. ([memo](#), [north properties map](#), [south properties map](#), and [aviation properties map](#) enclosed)

5. **PUBLIC TESTIMONY** – Public testimony procedures may be found online at www.portseattle.org/About/Commission/Procedures.

6. DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS

- 6a. Second Reading and Final Passage of Resolution No. 3712: A resolution of the Port Commission of the Port of Seattle establishing jobs, pay grades, pay ranges, and pay practices for Port employees not represented by a labor union; authorizing legally required benefits, other benefits for Port employees not represented by a labor union including retirement, paid leave, healthcare, life insurance and disability benefits, benefits for Port of Seattle retirees, and benefits for Port of Seattle Commissioners; and authorizing this resolution to be effective on January 1, 2016, and repealing all prior resolutions dealing with the same subject, including Resolution No. 3699. ([memo](#), [resolution](#), [salary ranges](#), and [comparison document](#) enclosed)
- 6b. Authorization for the Chief Executive Officer to conduct competitive solicitations and execute lease and concession agreements with selected proposers for ten new small business-oriented opportunities: (1) Single Unit #2 – Food Service/Fast Casual; (2) Single Unit #6 – Food Service/Casual Dining; (3) Single Unit #8 - Food Service/Gourmet Coffee; (4) Small Unit #16 – Personal Services/Manicure (1 unit); (5) Small Package #6 – Personal Services/Massage (2 units); (6) Single Unit #12 - Small Specialty Retail; (7) Small Package #2 – Specialty Retail (2 units); (8) Small Package #3 – Specialty Retail/Tech Products (2 units); (9) Single Unit #15 – Specialty Retail; (10) Single Unit #14 – Passenger Services - Baggage/Luggage Storage and Delivery. Unit and package numbers reflect how each is denoted in the ADR master plan. ([memo](#), [memo of November 24, 2015](#), and [presentation](#) enclosed)
- 6c. Authorization for the Chief Executive Officer to take the following actions to advance two significant capital projects at Seattle-Tacoma International Airport, the details of which are described in Attachments A and B for: (1) Increasing project authorizations, and execute contract amendments and change orders to; Clark/SOM in the amount of \$275.5 million for the IAF and Hensel Phelps General Contractor/Construction Management in the amount of \$98.1 million for the NSAT, for a total of \$373.6 million additional authorization for the two projects, (2) Execute a contract for project specific construction audit services for the term of each project, (3) Amend the previous Commission Authorization for the IAF validation contract not-to-exceed to include sales tax for the estimated amount of \$570,000. (CIP #C800583 and CIP #C800556) ([memo](#), [IAF attachment A](#), [North Satellite attachment B](#), [IAF presentation](#), and [North Satellite presentation](#) enclosed)
- 6d. Authorization for the Chief Executive Officer to (1) Proceed and complete the design for the work elements in the C60 Interim Baggage Handling System Project; (2) Authorize the use of Port crews to self-perform work; (3) Purchase equipment for various work elements; (4) Amend the BNP Baggage Handling System Design Indefinite Design Indefinite Quantity by \$3,500,000 and (5) Execute a contract to provide proprietary software services for the integration of upper and lower level controls and software programming on the baggage handling systems, campus-wide. The amount of this request is \$4,377,000. (CIP #C800823) ([memo](#) and [presentation](#) enclosed)

7. STAFF BRIEFINGS

- 7a. Annual Government Relations Briefing. ([memo](#) enclosed)
- 7b. Ground Transportation Briefing: Introduction of Transportation Network Companies. ([memo](#) and [presentation](#) enclosed)
- 7c. 2015 Third Quarter Capital Improvement Projects Report. ([memo](#), [report](#), and [presentation](#) enclosed)

8. ADDITIONAL NEW BUSINESS**9. ADJOURNMENT**